



झारखण्ड केन्द्रीय विश्वविद्यालय, राँची
CENTRAL UNIVERSITY OF JHARKHAND, RANCHI
(संसदीय अधिनियम के तहत 2009 में स्थापित केन्द्रीय विश्वविद्यालय)
(A Central University established by an Act of Parliament in 2009)

Ref. No. : CUJ/P&S/ARCLI/2015

Dated: 15/06/2015

SUBJECT: TENDER FOR RATE CONTRACTS FOR CHEMICALS, GLASSWARE, PLASTICWARE AND OTHER LABORATORY ITEMS OR SMALL EQUIPMENTS.

NIT Issue Date : 15th June, 2015.
Last Date of Submission : 6th July, 2015 at 4:30 PM
Pre Bid Meeting : 26th June, 2015 at 11:00 AM
Opening Date of Tender : 7th July, 2015 at 11:00 AM

Central University of Jharkhand, Brambe, Ranchi, Jharkhand (hereinafter referred to as the "University") a Central University established by an act of Parliament in 2009, invites sealed tenders (single bid system) for the supply of Laboratory Chemicals, Labwares, Glassware's, Plastic wares, Lab Consumables, Gases, of enlisted brands or brands with same quality and specifications (in case of gases, only its names are mentioned) only as mentioned in Annexure-A, from its manufacturer or from its authorized dealers who will produce a written authorization or certificate from the manufacturers, for entering into **Annual Rate Contract** for one year which can be extendable for 1 more year if performance of the supplier is found satisfactory. In this connection, you are requested to submit the best competitive offer for the items as mentioned above and strictly as per the instruction and terms & conditions mentioned in the tender document. The tender document can be downloaded from the university website at URL Link: <http://www.cuj.ac.in>.

(A) Instructions to Bidders:

1. Bids may be submitted for any or all categories of items.
2. The bidder shall send the sealed quotation by filling of the Annual Rate Contract Application Form & Commercial Bid (attached as Annexure B & C) super scribing the above mentioned tender number and due date and must be addressed to

**Chairman, Academic Purchase,
Central University of Jharkhand,
Ratu-Lohardaga Road, CTI Capus,
Brambe, Ranchi-835205, Jharkhand, India.**

The sealed quotations should reach the University, latest by 6th July, 2015 at 4:30 PM and it will be opened on 7th July, 2015 at 11:00 AM in the presence of the bidder(s) or their authorized representative(s), who will present at the scheduled date and time. In case due date happens to be holiday the tender will be accepted and opened on the next day working day.

3. The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs.10,000/- (Rupees Ten Thousand only) which is refundable and a non-refundable tender fee of Rs. 1000/- (Rupees One Thousand only) by way of demand draft only. The demand drafts shall be drawn in favor of "Central University of Jharkhand" payable at Ranchi.

4. The EMD of the successful bidder shall be returned (without interest) after the completion of contract and for unsuccessful bidder(s) it would be returned after award of the contract. This amount (Bid Security) will be converted into performance Security money, if rate contract is awarded. Bid(s) received without demand drafts of EMD and tender fees shall be liable for rejection.
5. In case the tenderer withdraws, modifies or change his offer during the contract period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.
6. Firms who are registered with National Small Industries Corporation (NSIC) / or Small Scale Industrial (SSI) are exempted to furnishing the EMD and tender fee, but these firms have to submit Performance Security money for an amount of Rs.10,000/- (Rupees Ten Thousand only).
7. Proposal for rate contract may be submitted in the prescribed format and all columns may be filled up. Incomplete proposals and tenders received after due date shall not be entertained. The University shall not be responsible for any postal delay and delay in receipt of the offer. Any bids received by the University which does not fulfill the desired terms and conditions shall be rejected out rightly and no communication in this regard shall be sent. Delayed/ Late Bids will not be accepted, at any circumstances.
8. The Manufacturers (OEMs) /principals offering for the ARC may furnish the name and address of their local distributor /dealer, so that the copies of orders can be endorsed to them for expeditious supply. In such cases where local dealers/ stockiest has been nominated by the principal; the bills raised by them against our purchase order will be accepted.
9. Any addition and deletion of dealership/ distributorship shall be intimated to the undersigned immediately on authorization of a new party.
10. Printed & bound price list (latest) duly signed & certified by authorized signatory must accompany the tender. Photocopy of the price list and price list in spiral binding will not be accepted. The price list which is in CD may be downloaded and a copy may be supplied to this office duly signed and sealed by the authorized signatory.
11. An undertaking may be given that the price list being furnished with the proposal will remain valid for the current rate contract.
12. Trade discount along with certificate certifying that higher discount is not given to any other Department then offered.
13. In case of supply of goods made through valid authorized dealer, their name & mail address may be declared /indicated in the tender.
14. Authorization certificate in respect of foreign firms duly self-attested and showing validity period may be submitted.
15. The Annual Turn Over of the firm during last 3 years may also please be furnished (enclose document in support of the claim).

16. The University reserves the right to accept or reject any or all tenders and to cancel the rate contract without assigning any reason.
17. Printed terms and conditions of the applicant on their quotation Form/ Literature/ Letter etc. if any, will not be binding on us.
18. Enlistment under Rate Contract with this University does not ensure business of any quantum, whatsoever. Any deviation from the Terms & Conditions mentioned above will imply disqualification for the firm.
19. The following documents are required to be enclosed under a letter with index page no. along with the tenders documents, failing which tender papers may not be considered.
 - (i) Valid registration certificate of the firm of the Govt. /State Govt.
 - (ii) Valid Trade license in the relevant field of tender.
 - (iii) Last three years continuous experience of the firm in the field of such Annual Rate Contract jobs in Central Govt. Establishments/autonomous bodies of Govt. of India/reputed public or private organization. Provide the details in enclosed tabular form duly certified copies of the satisfactory services where the Tenderer is providing the services for the last three years.
 - (iv) Annual Turnover should be minimum of Rs.5.00 Lakhs during last three years, documents of Income Tax return or certified balance sheet of the firm for last three years by the chartered accountant should be submitted.
 - (v) Price list of the items from the Principal.
 - (vi) PAN Number with document
 - (vii) VAT/CST with document
 - (viii) Authorization certificate from the principal.
 - (ix) For e-payment of bill, Bank Account Number, Name and address of the Bank, and IFSC code number of bank.
20. Bidder shall submit a copy of the tender document and addenda thereto, if any, with each page of this document should be signed and stamped to confirm the acceptance of the entire terms& conditions as mentioned in the tender enquiry document.
21. In case a proposal is accepted the firm shall sign an agreement with us while entering into rate contract.

(B) Terms and Conditions of Rate Contract:

1. **Discount:** Discount on the submitted Catalogue Price for the supply of Rate Contract Items should be indicated clearly by the bidders. For Gases, mention per unit price of respective gas instead of discount (Commercial bid Annexure-C).
2. Supply should be made from the latest batch of production with the manufacturing and expiring date (maximum life period) on original packing. The stores so supplied will have to be of high quality & grade and in the event if chemicals are found to be of inferior quality, the supplier is liable to be banned or suspended from doing business in Central University of Jharkhand. Details of quality control procedures/certification from Government labs should also be submitted along with offer.
3. **Delivery Schedule:** Materials should be door delivered at respective Centres/labs/ Stores in Central University of Jharkhand. Delivery must be made within a period of 21 days from the issue of the order either directly or through their dealer network unless otherwise specified. The liquidated charges @1% per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of the ordered value. No extensions of the scheduled delivery or completion dates of supply will be granted except where events

constituting force majeure have occurred. Part Supply is normally not acceptable, but may be allowed on genuine cases, on prior written request only.

4. The freight, insurance charges, if any will not be borne by the Institute. Similarly shortage, pilferage in transit will be sole responsibility of the supplier and the same will be intimated to the supplier on receipt of goods by the Institute to make good the loss caused on this account. The firm has to supply the material against any placed order in good condition. If it is received in damaged condition, the firm will be responsible and such items are to be replaced on their cost and risk. University shall not be responsible for any loss, damages and shortage during transit. Payment shall be made for materials received in good conditions only.
5. Delivery should be done as per the ordered specifications. Payment of those items will be released, which are accepted by the University, unaccepted items shall be replaced within a week from the date of rejection / information.
6. Entering into Annual Rate Contract does not bind University to place any order on the agreed firms.
7. Advance payments are not acceptable.
8. In case of imported goods, mention the price of the goods in FOB value as well as CIF (upto Central University of Jharkhand) value and stating/ packing/forwarding/ documentation charges etc. (each one separately, if applicable). Where there is no mention of packing/forwarding, freight, insurance charges, such offer shall be rejected as incomplete. Clearly state payment terms for imported material as well (Net 30 days, Telegraphic Transfer (after receiving the ordered goods) or Letter of Credit). In case the quotation is submitted by Indian Agent, the same must be accompanied by valid authorization letter from principals. Submit separate R/C offers for Indian Rupees and Foreign Currency, if applicable.
9. Pre- receipted bills should be sent along with goods. The payment of the bill will be made on receipt of the goods in satisfactory condition and after recommendation of indenter in writing that the item has been received in good condition.
10. No revision in rate (on higher side) will be accepted during contract period.
11. The order will be placed as per requirement irrespective of value of the order.
12. The firm may supply the required items as per unit price mentioned in the price list.
13. No payment will be made for unsatisfactory supply.
14. The articles should be securely packed to avoid damages etc. in transit.
15. Force Majeure will be accepted on adequate proof thereof.
16. Legal Matter: All Domestic and International disputes are subject to Ranchi Jurisdiction Only.

**Chairman,
Academic Purchase Committee**

**List of required brands for laboratory Chemicals/Labwares/Glasswares/Plasticwares/
Lab Consumables/Gases:**

Abcam	Cell signaling technology	Invitrogen USA	S.D. Fine-Chem
Abnova Corporation	Chemtron	IWAKI	Santa Cruz Biotechnology
Addgene	Cole palmer	Jain Scientific Glass	Sigma-Aldrich
Affimatrix	Coring	Jain Biological	SISCO Research Laboratories
Agilent Technologies	DAKO	JSW,	Schott Duran
Atlas Antibodies	Eppendorf	JtBakerr,	Sisco Research Laboratories (SRL) for metals
AbdosLabtech	Fisher Scientific	Kasblanka,	e biosciences
Axiva Biotech	GE Healthcare Lifescience	Kodak	Fermentas
Axygen	Genetix Biotech	Life Technologies	Takara
Alfa Aesar	Glaxo	Lab work Scientific (USA)	Thermo Fisher Scientific
Addgene USA	Genaxy	Loba chem.,	Tarsons
Ambion	Gilson	Merck	Thermoscientific
Amersham (USA),	G Biosciences	Millipore	Thomas Backer, Bangalore
Applied Biosciences	GCC biotech	MP Biomedicals	Titon Biotech,
Applied Biosystem (USA)	GEM	MDI Microsynth (Germany)	Upstate
Beckman Coulter	Genetix	New England biolab	USB
BD Bioscience	Genomic solutions	Novus Biologicals	Nice
Benthyl laboratory	Grainer	Nalgene	Vector Lab USA
Bio-Rad Laboratories	Hi-Media,	Nunc	Whatman
Borosil	Hysel	Promega	Zymo Research
Bangalore Genei,	IDT	Pall Corporation	Sterm
Bio-business,	Hyrel	Perkin Elmer	Any other brand with capability to supply chemicals of LR/AR/GR/Mol

			Biol./HPLC grade
BioChemLifeSciences	Imperial Life Sciences	Polylab,	For Gases:
biolegen	Invitrogen	Promega(USA),	Liquid Nitrogen
Biolinkk	Infusil	Qiagen	Carbon-dioxide
Bio-Media,	Imperial Biomedics,	Qualigen	Helium
Bio-Rad (USA),	Imperial,	R & D system	Argon
Blue Str,	Ingenex	Rankem	Nitrogen
TCI	J-Sil	Riviera	Zero Air
Molychem	Spectrochem	Acros	Neon
Qualigens	BR Biochem	HANNA	Ethylene
Corning	Euetch	SD Fine	Acetylene
VWR	Glassco	Roche	Xenon
Hach	Cole-Parmer	Ranbaxy	LI-COR Biosciences
Agrisera	Envirologix Inc., Portland,	ME, USA	BIOLOG, USA
Fine care corporation			
Chemicals/Solvents/ Solvents for Spectroscopy/ Solvents for HPLC, Acids etc of different qualities (AR, LR, GR, Spectroscopy, HPLC, etc)			
Sigma-Aldrich	Fluka	Acros	Merck
Loba	SRL	Spectrochem	SDF
Thomas Baker	E. Merck	Qualigens	SiscoChem
Hi-Media	TCI Chemicals	Fisher Scientific	Alfa Aesar
Rankem	Ranbaxy	Other reputed firms if Any	
Gases with very high purity and Gas cylinders (Refilling of cylinders and purchasing new cylinders): Nitrogen, Argon, Oxygen, Helium, Hydrogen etc.			
Nitrogen	Argon	Oxygen	Helium
Hydrogen	Ammonia	New Cylinder without gas	Gas regulator
Glassware.			
Borosil	Merck	Qualigen	Zenith Glasswares&

			Instruments Corporation
Any other firms/bidder if any			
Plasticware:			
Tarson	Fisher Scientific	Cole-Parmer	Any other firm
Other laboratory items or small equipments (like Whatman Filter Paper, Butter paper, Aluminium foil, Non-adsorbent Cotton, magnetic bar, magnetic stirrer, Magnetic stirrer with heating, Heating mental, Dimmerstate, thermometer, vacuum pump, vacuum tube, gas tubes, Tubing accessories, gas regulator, bottles and vials, Teflon tape, lab marker, Parafilm Wrap, P ^H test papers, TLC plates, syringe filters, filter membranes, disposable syringe, glass syringe, needles, gloves, centrifuge tubes, Tissue papers, Micropipette, Lab spatula, etc.).			
Tarson	Fisher Scientific	Cole-parmer	Any other reputed firm

Place:

Name:

Date:

Business Address:

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Signature of Bidder:

Seal of the Bidder:

APPLICATION FORM FOR ANNUAL RATE CONTRACT

Sr. No.	Vendor Details	
1	NAME & ADDRESS OF THE MFTR./FIRM/VENDOR (With Tel./Fax/Mobile/email address)	
2	NAME & ADDRESS OF THE LOCAL AUTHORISED DEALER/DISTRIBUTERS, if applicable.	
	2.1 Phone	
	2.2 Fax	
	2.3 E-mail	
	2.4 Contact Person Name	
	2.5 Mobile No.	
3	VAT/TIN NO. OF THE FIRM /DEALER(copy to be attached)	
4	PAN NO. OF THE DEALER (copy to be attached)	
5	NO. DATE & AMOUNT AND ISSUING BANK OF THE DD/ EMD.	

Place:

Name:

Date:

Business Address:

Signature of Bidder:

Seal of the Bidder:

COMMERCIAL BID

Sr. No.	Particulars	For Brands	For Gases (mention per unit price, not discount)
1	Percentage of Discount offered (maximum) on Submitted Catalogue Prices(Both in figure and words)		Liquid Nitrogen
			Carbon-dioxide
			Helium
			Argon
			Nitrogen
			Neon
			Ethylene
			Acetylene
			Xenon
			Oxygen
			Hydrogen
			Ammonia
			New Cylinder without Gas
Gas Regulator			
2	CST/VAT Charged on the Price (to be mentioned whether inclusive or extra)		
3	Name of the DST/DBT/CSIR/ICAR funded research and Development institutes/Central University/IITs/Other Govt. Institutes having similar ARC/Orders (Attach copies)		
4	Delivery Period		
5	Delivery of Materials	At various Centers/Lab/ Stores in Central University of Jharkhand	

Place:

Name:

Date:

Business Address:

Signature of Bidder:

Seal of the Bidder: